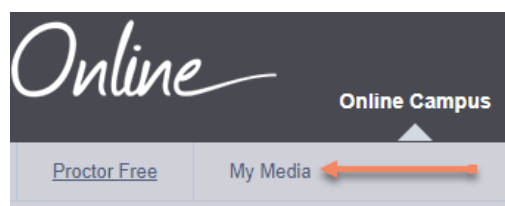




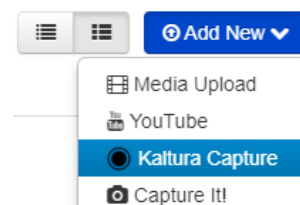
In One Page

Kaltura Capture

Make it easy to create videos and other rich media, without specialized equipment. Kaltura Capture in Blackboard combines an intuitive interface with a user-centric experience and interactive viewing to enable easy personal video creation on campus, from the office, at home, or on-the-go.

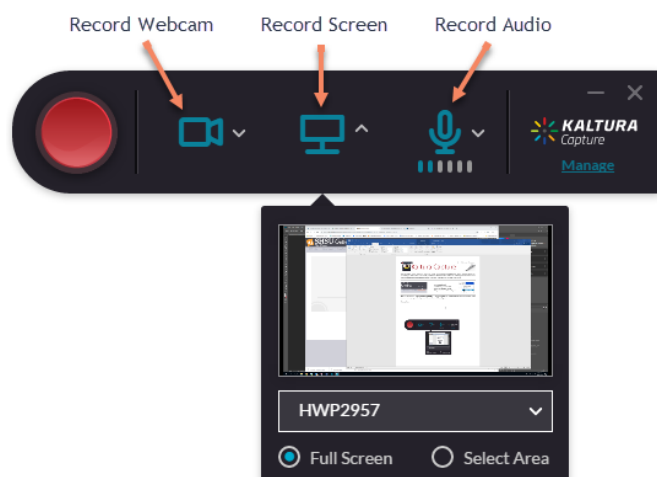


- Log Into Blackboard
- Select the My Media Subtab
- Choose the Add New Button
- Click your mouse on Kaltura Capture



NOTE: Is this your first time Using **Kaltura Capture**? If so, it will prompt you to download and install the software. Once you have done so, repeat the steps listed above to launch **Kaltura Capture**.

The Interface



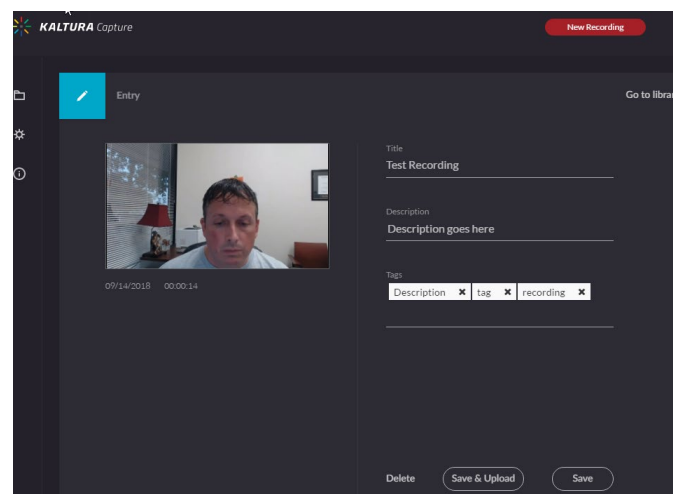
The intuitive interface allows you to select, enable, or disable webcam, screen(s) and audio to record.

To Record

1. Click the **Red button** to start the recording
2. There will be a 5 second countdown prior to start
3. The duration of the recording will be displayed in the recording menu.
4. You may **pause** or **stop** the recording when appropriate.



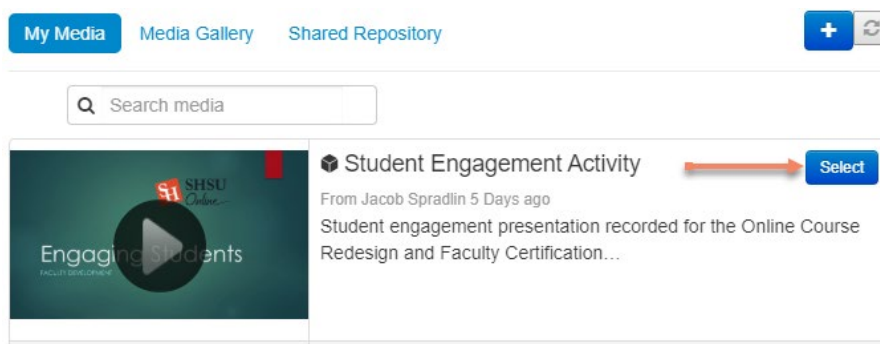
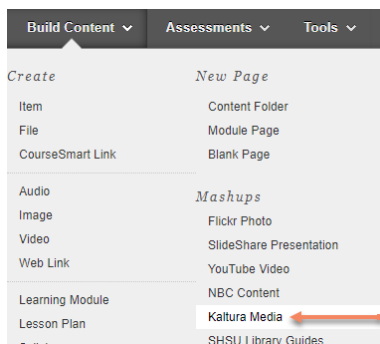
Save and Upload to My Media



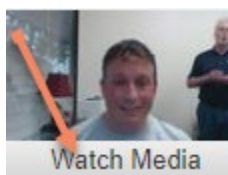
1. Give your recording a **Title**
2. Type in a **Description** of your Recording
3. Provide **Tags** for the recording that will allow you to search for it later.
4. Click **Save & Upload**.

Adding to Blackboard

1. Use the **Build Content Kaltura Media** mashup OR
2. Add a **Kaltura Media** mashup to any content item.
3. Search your "My Media" library and **Select** the video.
4. Add a **Title & Description** (if applicable)
5. **Submit** your content item.



Viewing Media Recording with Kaltura Capture



- Use the **Watch Media** button directly below the video thumbnail to open the media player.
- This will open the Kaltura Media Player for the student
- Video format will be delivered to work with the device the student is using
- Click the Play button to watch the video

Viewing Options When Watching a Screen Capture with Webcam

Toggle View

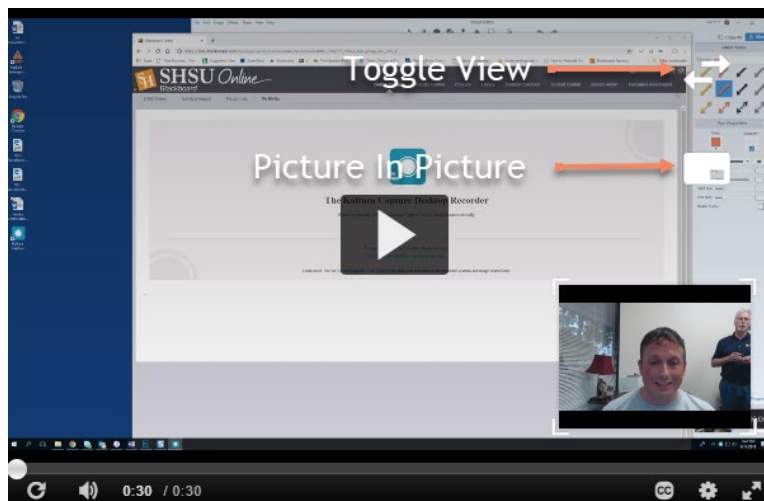
Clicking these arrows allows viewer to switch focus from screen capture to webcam capture.

Picture In Picture

Allows viewer to change view to one of three options:

- Picture In Picture
- Side By Side
- Single View

Viewers can then use the **Toggle View** option in conjunction with **Picture In Picture** as needed.



Tips When Recording with Kaltura Capture

Be Scripted

You may be very comfortable talking to your students in a live classroom environment, but may not be as accustomed to just you and a video camera. We suggest writing up a script or at least an outline of what you want to say.

Test & Practice

You are probably familiar with the phrase *practice makes best practice*. Record some test webcam/screen captures prior to providing one for students.

LIGHTS, Camera, Action

If you are doing a webcam recording, be sure that lighting is sufficient so that they students are able to see the person talking to them in the video.

Reduce Distractions

Do your best to remove any extra distractions from the webcam's field of view or noises that might grab your viewers' attention.

Contact our Support Desk (blackboard@shsu.edu) 936.294.2780 with any questions.